

Frequently Asked Questions Adaptive Recreation

How do I register for programs?

There are a couple ways in which you can register for activities offered through the Adaptive Recreation Division of PRCS. The first option, register online at www.loudoun.gov/webtrac. For new users, you will need to create a household account. If you have any questions with registering online, please contact customer service at (703) 777-0343. The second option is to submit a mail-in form located on the last page of the quarterly newsletter, Leisure Connection. Lastly, you are able to register in-person Monday-Friday 8:30AM-5:00PM at the PRCS Administration Office located at 20145 Ashbrook Place Suite 170, Ashburn, VA 20147, or any Community Center located within Loudoun County.

What if my participant has a disability? If you require a reasonable accommodation for any type of disability in order to participate in Adaptive Recreation activities, please contact the Camp Coordinator at 703-737-8031/TTY-711). Three business days advance notice is requested.

What is the Leisure Connection and where do I find it?

The Leisure Connection is a quarterly newsletter which includes programs and activities offered through the Loudoun County Parks, Recreation and Community Services Department, Adaptive Recreation Division. The Leisure Connection can be found online at www.loudoun.gov/adaptiverec. If you are a returning participant, you will receive an electronic copy via email at least two weeks before registration begins. For new participants who want to receive a Leisure Connection, contact customer service at (703) 777-0343 to be put on the email list.

How old do you have to be to participate in activities?

All of our activities are located in the quarterly Leisure Connection. With every program offered, there is an age range for individuals who are able register. The age range is determined by the Adaptive Recreation Coordinator and Specialists based on the appropriateness of the activity.

Are your programs appropriate for all disabilities?

We offer a wide range of programs for all abilities. The Adaptive Recreation staff categorizes all activities by skill level in an effort to provide a safe and successful experience for all participants. There are four skill levels including:

Level 1: Participants with mild disabilities who require no or minimal supervision and are independent in daily living activities.

Level 2: Participants with moderate disabilities who require moderate supervision and may require moderate assistance with daily living activities.

Level 3: Participants with moderate to severe/profound disabilities who require moderate to some one-on-one staff assistance with hygiene and daily living activities.

Level 4: Participants with severe/profound disabilities who require one-on-one staff assistance with hygiene and daily living activities.

Every program we offer has an age-range and recommended skill levels. If you're not sure what level you fall under, please contact an Adaptive Recreation Specialist for further assistance.

Is there paperwork that needs to be completed prior to an event?

All participants need to complete an Adaptive Recreation Registration Form and Health Skills Form yearly. An Adaptive Recreation Specialist will contact you if your paperwork has expired. If you are registered for an event and your paperwork is not updated, you may not be permitted to attend the activity until it is complete.

If we need to cancel enrollment in a program, what is the cancellation/refund policy?

If you need to cancel enrollment before the start date, a full refund, minus a 15% administrative fee (maximum of \$15), will be offered. If you cancel 14 days or fewer before the start date of the event, a 50% refund will be offered. Cancellation requests must be submitted in writing to the Adaptive Recreation Coordinator via email, fax, or mail. To contact the Adaptive Recreation Coordinator please email Maria Auger at maria.auger@loudoun.gov.